

Sunil Shrestha

D.O.B: February 5th 1992

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Career Objective:

To pursue opportunities that involves knowledge enhancements and gain the expertise, and also to work with full dedication and commitment for the success of the organization involved.

Education:

Degree: Master in Business Studies (Thesis running)
Institution: Shankar Dev Campus Ram Shah Path, Putalisadak, Kathmandu (Tribhuvan University Affiliation)
Date: 2072 - 2075

Degree: Bachelor in Information Management (BIM)
Institution: National College of Computer Studies (NCCS) Paknajol, Kathmandu (Tribhuvan University Affiliation)
Date: 2010 - 2014

Key Competencies:

- Good at individual as well as in team work.
- Assertive, adaptive by nature.
- Proactive approach in problem solving.
- Proficiency in English Communication Skills.
- The ability to perform under pressure and deliver to challenging timescales.
- Ability to learn and work with new technologies and in new job roles.
- Writing technical reports, documentation and requirements elicitation.
- Always work towards maintaining effective relationships within team and motivate for building up transparency in work related matters.

Technical Skills:

Web development Framework	PHP MVC Yii Framework (including HTML, CSS, Ajax)
Programming Languages	C, C++, Java, DotNet Basic
Scripting Languages	JavaScript, PowerShell Scripting
Technical Application	SharePoint (2016,2013,2010), SharePoint Designer (2013,2010), InfoPath 2013, Report Builder 3.0, SSRS/SSMS, Power BI
Databases	MS SQL, MY SQL, Oracle, Postgre SQL
Operating System	Linux (Ubuntu, CentOS, Kali, Red Hat), Windows Server 2008/2012 R2

Other Banking Application (both DB & App)	Internet Banking System Administration, Mobile Banking System Administration, NCHL IPS Fund Transfer Administration, Online ASBA Administration, KIOSK Administration, Moodle 3.0 Administration, Core Banking System T24 and Finacle
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Present Status:

Voluntarily left previous organization, currently preparing for MCPD (Micro Certified professional Developer) certification.

Professional Experiences:

Company	CIVIL BANK LTD
Position:	Assistant Digital Banking S3 Level
Date:	July 2017 - Present

Role:	<p>Administrative Assistant Digital Banking</p> <ul style="list-style-type: none"> ▪ Develop various BI/MIS reports as per the department needs and place them as well organized in SharePoint BI Portal. ▪ Developing various workflows and InfoPath based forms for the Business Automation. ▪ Managing Site Permission, Group Permission and User permission and organize them by creating Permission levels as respect to scenario. ▪ Creating new sites and lists, installing new web parts, doing backups, managing the Shared Services, use of features like InfoPath, managing governance policies and permissions. ▪ Copying or moving sites, list, and libraries. ▪ Configuration of various SharePoint service application such as Search, User Profile, Managed metadata, workflow manager, Office Online Server (office web apps and excel service), and business connectivity. ▪ Knowledge of SharePoint deployment which requires Active Directory, SQL Server, IIS and other infrastructure stuffs. ▪ Monitoring SharePoint disk space usage through the built-in SharePoint reports for each site collection. ▪ Monitoring SharePoint trends (e.g. site usage and growth, disk space usage and growth). ▪ Monitoring SharePoint disk space usage through the built-in SharePoint reports for each site collection. ▪ Checking for operating system, SQL Server and SharePoint patches and cumulative updates.
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Company	NIC ASIA Bank Ltd
Position:	Assistant Digital Banking
Date:	Oct 2015 - July 2017

Role	<ul style="list-style-type: none"> ▪ Internet Banking and Mobile banking Administration, both database and app administration whenever required. ▪ Manage and created report of KIOSK machine system data, NCHL IPS System, and Online ASBA system. ▪ Linux Administration including setup, configure and manage the ibank & mbank service. ▪ Works as in an environment of SharePoint 2010 and SharePoint 2013. ▪ Managing SharePoint Intranet Site which include creating list, libraries, sites, managing permission, web parts, third party solutions. ▪ Creating Workflow and InfoPath based forms for various business automation. ▪ Up gradation from SharePoint 2010 to SharePoint 2013 Server. ▪ Creating SharePoint BI Reports using SSRS report builder with integrating different data sources such as oracle, mysql, and postgre sql.
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Company	Websanjal Pvt. Ltd.
Position:	Web Developer
Date:	Nov 2014 - Sept 2015

Role	<ul style="list-style-type: none"> ▪ Project Estimation and Timeline generation. ▪ Database designing and website development. ▪ Modules development and its integration in the main application. ▪ Guide QC team for making test plan of complex modules.
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List of Some Major Projects Developed:

Project:	Credit Online Approval System
Platform:	SharePoint 2016
Client:	Financial Institution
Role:	SharePoint Administration
Description:	COA system workflow will help to streamline credit application approval process, standardize bank's credit underwriting procedure and raise operating efficiency of the approval process by reducing turnaround time of credit approval process. The system will allow us to keep track of approval process/CAP, record of approved and rejected credit proposals, and monitor "Turn Around Time (TAT)" of all approving chain involved in the process.
Specific Tasks	<ul style="list-style-type: none"> ▪ Coordinate with team in designing forms and system architecture. ▪ Communicate with banks departments on deciding feasibility and

- plans of incorporating permission levels in the application system.
- Development of series workflows and minimize the risk of error.
- Preparing Master reports, TAT reports and other related reports as the bank need.

Project:	Deal Tracking System (DTS)
Platform:	SharePoint 2016
Client:	Financial Institution
Role:	SharePoint Administration
Description:	Prior to loan disbursement, SME loan proposal passes through several stages. Each stage has its own unique procedure, and takes certain time to complete. We are launching "Deal Tracking System (DTS)" to record the stage in which a SME proposal in in and time taken for completion of each stages. DTS will enable us to monitor Deals in Pipeline and Turn Around Time (TAT) of SME loan proposals. DTS will help us to increase efficiency by tracking and eliminating bottlenecks in the credit underwriting process.
Specific Tasks:	<ul style="list-style-type: none"> ▪ Design list & system architecture. ▪ User and Group Permission Management. ▪ Creating workflows to send email alerts. ▪ Design InfoPath based form from the system architecture.

Project:	ELearning Site
Platform:	PHP, MySQL
Client:	Financial Institution
Role:	ELearning Site Development and Administration
Description:	E-learning has proved to be the best means in the corporate sector, especially when training programs are conducted by banks for professionals across the country and employees are able to acquire important skills while sitting in a board room, or by having seminars, which are conducted for employees of the same or the different organizations under one roof. The schools which use E-learning technologies are a step ahead of those which still have the traditional approach towards learning.
Specific Tasks:	<ul style="list-style-type: none"> ▪ Design and Developed the system architecture. ▪ Creating topic wise courses and manage them to conduct by all branches. ▪ Creating skill assessment test for the knowledge gaining through all the staffs.

Project:	Branch Issue Management System
Platform:	SharePoint 2016
Client:	Financial Institution
Role:	SharePoint Administration

Description:	<p>BIMS is a centralized portal in bank’s intranet where branches will record their issues related to their respective branch and the departments/staff members primarily responsible in Head Office will be able to view the issues recorded in, put their remarks/deadline, follow up and wrap up whereas the progress status of the issues will be viewable and allowed for the concerned to follow up.</p> <p>BIMS is expected to be instrumental to improve internal service delivery as all the issues of branches are recorded, monitored, executed through the system.</p>
Specific Tasks:	<ul style="list-style-type: none">▪ Design System Architecture and create InfoPath based forms.▪ Design logics to manage the column and view level permission.▪ Created workflows to send email alerts and notifications.▪ Take the full Administration authority to update and modify the system.

Reference:

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